



Rules and Regulations

1. Raytown Farmers' Market is managed by the Market Manager who has the authority over all Raytown Farmers' Market Day operations.
2. The Raytown Farmers' Market Board is a committee that monitors Raytown Farmers' Market operations, approves policies, vendors and the direction of the market, and supports the Market Manager position.
3. No employee, member or volunteer of the City of Raytown, the Raytown Main Street Association, the Raytown Farmers' Market, or Four Trails Enterprises Inc. is allowed to accept any gratuity from vendors.
4. Raytown Farmers' Market; Four Trails; and the City of Raytown and its employees, agents or officials are hereby released from any responsibility or liability for loss or damage of merchandise while it is being stored in this location.
5. Raytown Farmers' Market does not discriminate in public accommodations or employment on the basis of race, sex, religion, national origin, age, color, disability or sexual orientation.
6. All vendors must comply with all city, county, and state ordinances, regulations and rules together with state and federal laws relating to Raytown Farmers' Market and the vendor's business conducted at Raytown Farmers' Market. No vendor shall do any act or use any language to offend the Market Manager, Market Board, staff, volunteers, another vendor or shopper, or to intimidate a shopper into purchasing the product being sold. Failure to abide by ordinance, laws and regulations may be grounds for suspension or expulsion.
7. No person shall deface or do damage to buildings, pavement or other physical equipment of Raytown Farmers' Market. Vendors shall be responsible for the repair or replacement of any property that may be damaged by a vendor, operation of the vendor's business or vendor employee.
8. The consumption of alcoholic beverages and the use of illegal drugs is strictly prohibited at Raytown Farmers' Market. The Market Manager and/or the City of Raytown Police shall have the authority to remove from Raytown Farmers' Market any person under the influence of intoxicants or for disorderly conduct.
9. All vendors of Raytown Farmers' Market are responsible for their employees.
10. Strict compliance with all designated parking and traffic regulations is required. Illegally parked vehicles shall be moved immediately upon request. If not, the vehicle will be towed at the owner's expense.
11. Hawking is not permitted.
12. No pets are allowed in any vendor stall(s), with the exception of service dogs.

13. All vendors are required to dress in a neat and well-groomed manner. Vendors are required to wear shirts at all times, which must not contain any profanity or offensive images or language.
14. It is the responsibility of the vendor to warrant, refund or exchange merchandise that is deemed unsatisfactory.
15. Vendors shall not allow leakage of water or fluids from their stands into the aisles, other vendors' stalls or common areas.
16. All prices must be posted and legible.
17. All produce, meat and farm product vendors must display information on their farming practices. Raytown Farmers' Market is educational-based, and it is part of our program to educate the consumer where their food comes from and how it is grown.
18. Vendors offering samples must comply with all Jackson County Health Department guidelines and have a current Farmers' Market Permit issued by the Jackson County Health Department.
19. Every vendor shall keep their immediate premises clean, sanitary and orderly.

Market Traffic and Pickup

SATURDAY

All vendors must have their vehicles removed from the market area no later than 8:30 a.m. No vehicle will be allowed into the market area from 8:30 a.m. – 1:00 p.m.

VENDOR

Vehicle parking shall be to the west side of market in area designated Vendor Parking.

Vendor Set-Up

The Raytown Farmers' Market will supply a resurfaced market area for the vendor's tents. Raytown Farmers Market Vendors are required to use a 10-foot by 10-foot pop-up umbrella canopy with straight legs. An example can be seen at Bass Pro Shop (http://www.basspro.com/Bass-Pro-Shops-Deluxe-Straight-Leg-Instant-Canopies/product/1310190651304/?cmCat=CROSSSELL_THUMBNAIL). These tents are also available at Lowe's and Dick's Sporting Goods.

Vendor product displays must not extend more than 18 inches into the aisles and must not encroach upon other vendor areas, or block common areas, fire lanes, or neighboring spaces.

Vendors must display all food-related items at least 6 inches above the ground, per Jackson County Health Department regulation or store.

All prices must be posted.

Vendors must display all produce and other food-related products on well-maintained and clean tables.

Vendors will keep all excess stock, boxes and bags in an orderly fashion at all times.

Tear Down and Clean Up

Please leave your area clean, empty and swept.

Please be careful when bringing your vehicles back into the market area during tear down.

All vendors are responsible for the removal of their own waste.